

**BOARD OF DIRECTORS MEETING**  
**OPEN SESSION**  
 Thursday, February 27, 2025  
 5:30 pm – La Verendrye General Hospital / Webex

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – January 30, 2025 * Pg 4 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, D. Harris, C. Larson, J. Ogden, Dr. L. Keffer * Pg 7 2.3 Governance Committee Report – B. Norton 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – M. Kitzul 2.6 Auxiliary Reports * Pg 8	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: March 27, 2025	
11.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday, February 27, 2025**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*



**VISION**  
Caring, Together

**MISSION**  
Improving The Health of Our Communities

**VALUES**  
Progressive • Integrity • Caring • Accountable

**STRATEGIC PILLARS**

**ONE RIVERSIDE**  
Supporting a consistent and enabling organizational culture

**INVESTING IN THE PEOPLE WHO SERVE**  
Creating a plan to strategically leverage human resources

**TOMORROW'S RIVERSIDE TODAY**  
Making investments today, to support Riverside tomorrow

**STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION**  
We will support EDI in all we do

 **Riverside  
Health Care**

**RIVERSIDE HEALTH CARE FACILITIES INC.  
MINUTES  
OPEN SESSION**

**Date of Meeting:** January 30, 2025

**Time of Meeting:** 5:30 pm

**Location of Meeting:** Webex / LVGH Board Room

**PRESENT:** H. Gauthier M. Kitzul Dr. L. Keffer D. Clifford  
B. Norton\* Dr. K. Arnesen A. Beazley\* \*via Webex

**STAFF:** B.Booth, C. Larson, D. Harris, J. Ogden

**REGRETS:** K. Lampi, E. Bodnar

**1. CALL TO ORDER:**

D. Clifford called the meeting to order at 5:40 pm. B.Booth recorded the minutes of this meeting. D. Clifford read the Indigenous Acknowledgment and the Mission Statement. D. Clifford welcomed everyone and reminded all of the virtual meeting etiquette.

**1.1 Quorum**

D. Clifford shared there was 2 regrets. Quorum was present.

**1.2 Conflict of Interest**

No conflict of interest or duty was declared.

**2. CONSENT AGENDA**

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

**3. MOTION TO APPROVE THE AGENDA:**

It was,

MOVED BY: M. Kitzul

SECONDED BY: B. Norton

THAT the Board approves the Agenda as circulated.

CARRIED.

**4. Patient / Resident Safety Moment**

D. Harris shared a patient story regarding challenges with capacity in our facility and limited community supports. She highlighted the following:

The individual was a young adult indigenous patient with a history of suicidal ideation, frequent hospitalizations for mental health. The patient's history is complicated by a history of trauma, minimal family and community supports and was kicked out of the family home and brought to hospital by the OPP's Mobile crisis unit. The Emergency Department (ED) was extremely busy on the day of the visit. Riverside's Health System Navigator was notified by nursing staff and attended to the patient in ED. The day was spent building rapport ensuring culturally safe and appropriate care. Part of the care plan included collaborating with OPP to get a complete history of the events leading to the visit. The Health System Navigator explored different community programs such as SAFE Bed, HOPE Transition beds as well as Nelson House crisis bed. The patient's community was also contacted for assistance. Over the course of a few days, the patient was declined for all programs. While her community was able to offer assistance with accommodations, the community worker was not reachable.

The patient's mental health started to deteriorate to the point where a referral was made to Kenora for a psychiatric assessment and was admitted to Kenora a few days later. The patient was discharged the following week and returned to our ED as they had no where else to go. The Health Systems Navigator again attended to the patient. The patient was scared and vulnerable but had recognition of the Navigator and agreed to the support. Due to safety of the patient, the Health Systems Navigator did not feel the local warming centre was an option due to their past victimization and current vulnerability. The Women's shelter was engaged, and an outreach worker came on site, met with the patient and established a trusting relationship. The patient was accepted into the women's shelter which was a huge success. The patient currently remains in the women's shelter and is doing well.

This story is not isolated and many individuals that come through our doors at the hospital are in the hard to service category. Most individuals, much like this young patient, have circumstances that do not allow them to return to most community programs. This may be due to aggressive behaviour, drug or alcohol use, or have used the service too many times.

D. Harris noted there are many of these types of scenarios that we deal with, and this isn't just a RHC issue, it is a community issue. Discussion took place regarding the limited resources in our community and all community supports needing to be engaged and supportive of each other. Further discussion took place regarding the appropriate place for Mental Health & Addiction patients as the hospital isn't necessarily the right place depending on the situation. The hospital can not provide shelter for example.

D. Clifford thanked D. Harris for sharing this story.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

There was no new business.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was,

MOVED BY: A. Beazley

SECONDED BY: B. Norton

THAT the Board go in-camera at 5:51 pm.

CARRIED.

**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

February 27, 2025

**11. TERMINATION:**

It was,  
MOVED BY: B. Norton  
THAT the meeting be terminated at 7:50 pm. CARRIED.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer



## Board Chair, Chief of Staff & Senior Leadership Report – February 2025 Open Session

### Strategic Pillars & Directions

#### Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Security**  
Our new Security Coordinator recently visited Meno Ya Win in Sioux Lookout to review their robust security program. Our security program is focused on development of a more hospital centric training program for security guards, enhanced CCTV capabilities, and improved door security across our aging facilities.

#### One Riverside - Promoting a Consistent and Empowering Culture

- **Huddle Boards**  
Huddle Boards have been rolled out in Rainy River and LaVerendrye General Hospital (LVGH) Inpatient Unit, OR, and ED with positive feedback and engagement from frontline staff and leaders.

#### Tomorrow's Riverside Today - Investing Today to Support Tomorrow

- **Capital Process**  
The 2025-2026 Capital Planning process has kicked off. To date, the unreconciled and unapproved ask for 2025-26 (with anticipated IT and Engineering costs) is \$5.4 million.
- **LUCAS**  
Education and Training have been completed for the LUCAS mechanical chest compression devices at LVGH and Rainy River.
- **Laboratory**  
Lab risk assessments are up for review and renewal. Lab Managers from across the region will meet in February in Dryden to work as a group to complete these assessments. Risk assessments help us mitigate any risk associated with equipment and processes and provide us an opportunity to proactively implement changes.  
Two representatives from our lab will attend LabCon in Montreal in April. This annual conference provides education and evaluation of evolving technologies that can help service rural hospitals.
- **Service Accountability Agreements**  
Extensions to March 31, 2026, for Long Term Care, Community, and Hospital Service Accountability Agreements have been completed to ensure ongoing commitments are agreed to and that funding can continue to flow accordingly.

#### Striving To Excel in Equity, Diversity & Inclusion (EDI)

- **Weechi-te-Win Family Services (Weechi)**  
A meeting is scheduled February 18, 2025, with representatives from Weechi to discuss Indigenous youth services, policies, and procedures, identify gaps, any recommend changes in practice that we can collectively implement to better service Indigenous youth.
- **RAAM Operations Redesign**  
An initial redesign meeting will be held on February 18, 2025, with the health service providers that form the RAAM clinic. In addition to our OHT the regional lead at St. Joseph's Care Group will also be in attendance. This meeting will focus on the shared EMR and workflows.
- **Municipal Meetings**  
Our Quarterly meeting with our municipal groups will be held on February 19, 2025. We anticipate topics of discussion to include the Rainy River Clinic and a New Physician Model.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Diane Clifford, Board Chair  
Dr. Lucas Keffer, Chief of Staff  
Diana Harris, Chief Nursing Executive  
Carla Larson, Chief Financial, Information & Technology Officer  
Joanne Ogden, Quality Assurance & OHT Executive Lead  
Henry Gauthier, President & CEO  
RHC Directors, Managers & Supervisors



## Auxiliary Report – February 2025

### Emo

No Report.

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### La Verendrye General Hospital

See Attached Report.

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### Rainycrest

No Report.

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### Rainy River

The Rainy River Health Centre Auxiliary met on February 5, 2025, with the following highlights:

- Belinda Russell donated a beautiful queen size quilt for a raffle item for our auxiliary to use for fundraising. It has been decided to begin ticket sales in May at our Strawberry Social and complete the fundraiser with the draw at our Christmas Bazaar in December.
- We have struck a committee to review the future of our snack vending machine at the hospital. We have to decide if the current machine is worth repairing, whether we purchase a new machine or if we discontinue use of a vending machine due to costs.
- The Active Living Fair in Rainy River was well attended and enjoyed by participants.
- Our auxiliary is reviewing the membership list and are contacting former members to see if they wish to remain on the membership list. We also are contacting community members who may wish to join for the first time.
- Our Strawberry Social has been booked for May 7, 2025, at the Legion. Planning will begin shortly.
- Our auxiliary has decided to provide welcome baskets for new residents entering long term care. These gifts will be selected from our Tuck Shop merchandise.
- We have decided to assist the long-term care program by supplying prizes for bingo games. These prizes will be selected from our Tuck Shop merchandise.
- Our Tuck Shop inventory has been completed, and the space cleaned and organized. We have decided to hold a merchandise sale in the community to profile our inventory and provide shopping options.



**La Verendrye General Hospital Auxiliary**  
**Executive Minutes**  
**Tuesday February 4<sup>th</sup>, 2025**

**Call to order:** 1:30 pm

**Attendance:** Marnie C, Linda B, Linda P, Donna P, Diane G, Jan B, Carla B, Maureen R, & Margie G., Janice M

Regrets: Susan S, & Linda Beadow.

**Auxiliary Pledge:** Recited by all.

**Declaration of Conflict of Interest:** None declared.

**Approval of Agenda:** Approved as circulated.

**Minutes of December 4<sup>th</sup>, 2024:** Accepted as circulated. There was no meeting held in January 2025, therefore there were no minutes.

**Treasurer's Report:** Accepted as circulated. Hospital Auxiliary balance as of December 31<sup>st</sup>, 2024 was \$77,841.85. Hospital Auxiliary balance as of January 31<sup>st</sup>, 2025 was \$79,437.20. The net amount raised from 3 fundraising events for the year 2024 was \$54,449.60.

Suggestion that on next membership form, there be a question about receiving tax receipts by email. Mailing costs have increased considerably.

**Correspondence:** A Christmas card and also a Thank you card for our donation sent from the Foundation.

**Director's Reports:**

- **Foundation:** (Marnie) Emo Auxiliary Tea will be held March 14<sup>th</sup>, 2025.

The Foundation Spring Gala will be held on April 26<sup>th</sup>, 2025 at the Robert Moore School Auditorium. Tickets are \$30.

- **Gift shop:** (Jan) January sales were a bit down. Some pop-ups were changed. Jewelry was added from Northwoods Gallery. Thank you to those who donated crafts and baby quilts. Both Jan and Susan will be away for some time this spring. Janice M. has agreed to supervise in their absence.

- **Membership:** (Marnie) There are 175 members on the list with 147 paid up. ‘Miss you’ letters were sent out in January to remind unpaid members.

**Courtesies:**(Donna) 4 sympathy cards were sent: to Krystina Krag on her son’s passing, to Bill and Mary Jane Gushulak on his Mother’s passing, to the family of Sylvia Beadle and to the family of Eileen Klymko. Get well wishes sent to Ellen McKenzie.

- **Social Activities:** (Diane) *Coffee and Conversation* is scheduled for March 10th at the Senior Centre at 1 pm. Posters will be put up at the Centre as well as Flinders, Columbus House, Rose and Green manors, Shevlin Towers and the condos approximately 2 weeks before the event.

The Hospital Auxiliary Staff Appreciation has been scheduled for March 27<sup>th</sup>, 2025 . as in the past, goodie bags will be distributed from the hospital gift shop. There will be a volunteer work bee on Tuesday March 25th from 1-3pm at the 3rd floor meeting room, to make up the approximately 175 bags consisting of a Texas cinnamon bun, fruit cup and candy. Advertisement for this event will be posted on the Facebook page, flyers will be deposited to all department head mailboxes and announced on the intercom the day of.

- **Director’s at Large:** No report.

**Patient services:** (Janice M) 28 babies were born from the month of December 2024 to today’s date. Welcome and best wishes to the New Year's Baby born on January 1<sup>st</sup>, 2025 a baby girl named Saylor Lynn. Congratulations to her family.

It has been reported that Betty’s will no longer stock yarn due to declining sales thus yarn has been ordered through Walmart.

### **Unfinished Business:**

- *The Spirit of Christmas:* A complete report, as well as debrief by Marnie Cumming for the Spirit of Christmas was included and attached to previous minutes. Net proceeds for this event were \$14,925.70.
- **Tray favours:** June Parnell along with Jean Church and Betty Batiuk are going to start up again making patient food tray favours for special occasions. Favours will be given to food services to be put on tray beginning with Valentine’s Day.

**New Business:**

- *Rockin' for a Reason* 2025 will be held at the Curling Club Friday April 25th from 4pm-8pm and Saturday April 26th from 10am-4pm. A double booth has been reserved to accommodate 2 recliner rocking chairs. Carla B has formed a list of 'dueling' rockers made up of businesses and individuals to make this a fun event. Marnie will send her a draft participant letter to review. Looking into the possibility of using E-transfer as payment.
- The Women's Wellness event is cancelled for this year. We are looking for an alternative fundraiser idea that could happen in the spring/ fall maybe before Thanksgiving. This question will be raised at the March *Coffee and Conversation* to gather input from the membership.

**Adjourned:** 2:30pm

**Next Meeting:** Tuesday March 4<sup>th</sup>, 2025 at 1:30pm